

# SUMMERSDALE RESIDENTS' ASSOCIATION

Minutes of Virtual Committee Meeting held on line on 28 May 2020

[www.summersdaleresidents.co.uk](http://www.summersdaleresidents.co.uk)

*Residents Working Together*

**Present:**

<b>Gavin Barratt - Chairman</b>	<b>Mrs Vanessa Stern – Acting Vice Chairman</b>
<b>Ray Carter – Environmental &amp; Trees</b>	<b>&amp; Membership Secretary</b>
<b>Mrs Janet Leonard - Minutes Secretary</b>	<b>Mrs Pauline Sutton – Without Portfolio</b>
<b>Peter Bickley – Treasurer</b>	<b>Mike Steel – Webmaster</b>
<b>Brian Quilter – Goodwood Liaison</b>	<b>Mrs Mary Quiney – Newsletter Editor</b>
<b>Mrs Jean Goddard – CD Trust</b>	<b>Peter Lines – Goodwood Racetrack Liaison</b>
<b>John Halliday – Character Appraisal &amp; Assistant Planning Secretary</b>	

**In attendance: councillor Jeremy Hunt (WSCC), Mayor Richard Plowman (CCC) and Craig Gershater (CCC)**

## 1. Welcome and guidance on the conduct of the virtual meeting

GB asked that anyone who wished to speak should raise their hands and to keep their content brief. He asked that all participants mute their speakers to avoid clashes from outside sounds. He welcomed Councillor Jeremy Hunt, Mayor Richard Plowman and Chichester City Councillor for the north ward Craig Gershater.

## 2. Minutes of meeting of 20 February 2020. Taken as read

## 3. Update on West Sussex situation with regard to services and restrictions (Councillor Jeremy Hunt)

JH reported that the council had been very busy since the lockdown. They had to provide a community hub to be open 8am to 8pm, with liaison with CDC and Mid-Sussex. He reported that the reduction of the 60mph speed limit on the Lavant Road to 40mph would be in place soon. Finance for the forthcoming year would pose problems for the council, with a likely shortfall of £75-80m to the year end. £36m has been given by the government to help the finances. Pop up cycle routes on pavements still pose problems where pinch points exist. GB said that enforcement of the new 40mph restriction on the Lavant Road would be important, and JH said he would mention it to PCSO Jason Lemm and also suggested that SRA write to the police asking them to keep an eye on the situation.

GB welcomed Mayor Richard Plowman, who addressed the meeting with several points. He said that those most vulnerable in the area were being identified and help given. Homeless people and rough sleepers had all been housed and fed with the help of CDC and Stonepillow. The Hub set up by WSCC had helped in this regard. The food bank was under pressure and had asked for volunteers, with a good response. The strategy of the city was to enlist help of local groups such as SRA, churches etc to help to assess need, such as self-employed people who had been left with nothing, helped through the Mayor's hardship fund. In the Chichester district there had been 140 cases of Covid-19 with a very low death rate, although the exact number was not publicly accessible.

The Mayor also mentioned planning matters, which will be dealt with under 4d. GB mentioned traffic from the Whitehouse Farm development site which is presenting some problems at present. The location of the southern relief road is still to be determined. Construction has commenced and there are already lorries going north towards Midhurst. Jeremy Hunt said that there had been a CLC meeting concerning the road space audit plan. Certain areas in the inner city had welcomed the initiative and it will be implemented there, but outlying zones, including the SRA area, will probably not go ahead. GB invited Chichester City Councillor for the north ward Craig Gershater to address the meeting. He said he has been trying to assess the needs of the area he now serves. He has particular interest in the Homestart plan where children under 5 may need help. Access to technology was also a priority. He welcomed suggestions from members. Approval for the £12 a month contribution to Zoom was sought giving uninterrupted meeting time, and it was agreed that this should be done. JG suggested Webex as a possible alternative – she to investigate.

## 4. Reports from portfolio holders (pre-circulated but summarised on the call by the holder)

### a) Finance.

#### Bank Balances

Current a/c Lloyds Bank Treasurers A/c	£1,630.45 including £75 held on behalf of NCRA
Interest bearing a/cs	
Lloyds Bank Business Instant Access a/c (Interest at 0.05%)	£0.01
Hampshire Trust Bank 30 day Business Notice a/c (interest 1.25%) (opened 5/11/19, interest credited annually)	£14,500

PB reported that owing to the Coronavirus outbreak, Zurich Insurance say that SRA can renew its public liability insurance 3 months later, in March 2021, rather than in December 2020 at no extra charge. This year's accounts with therefore show no insurance cost, normally £79.80 p.a.

### b) Environment (Ray Carter)

RC reported that he had spoken to the tree warden to ask where new trees could be planted. He asked for authority from SRA to place an order for more trees. PL pays from them, with reimbursement from PB. GB said that signs had gone up along the verge in The Drive concerning the planting of shrubs and allowing wild flowers to thrive, under a licence scheme operated by WSCC. He asked whether members supported an initiative of this kind. Further investigation is required.

**c) Paths and Chichester District Trust (Jean Goddard)**

No report. JG said that she had contacted CDT but had no response. The new access into Centurion Way is in use. PL said that someone from Hunters Way asked the builders to open the access for walkers. Further work will be required before the access is fully usable.

**d) Planning and Character Appraisal (John Halliday)**

Report circulated to members before the meeting. Concerning the Character Appraisal, JH said that the report should identify groups of houses as well as individual homes of special interest. He asked for suggestions of particular properties. CG said that there was a Tudor style property in Brandy Hole Lane that might be of interest. He said that he was involved in the Neighbourhood Plan and would be interested to see the report. JH asked whether individual home owners should be told if their properties were to be listed as of special interest. GB said that it was unlikely to pose problems for them. JH said that the appraisal had been adopted on the city website and added to the town plan as an Appendix to the September 2009 revision. CG said that there is a business plan for the city, but the effect of Covid-19 is unknown and may impact on the Neighbourhood Plan. JG thanked JH for his efforts on the Character Appraisal report. JH asked if a working group could be set up to help with planning matters. He asked whether someone could undertake to keep an eye on the development to the north-east of Graylingwell, particularly the path to run north of Maplehurst Road, and JG offered to do so. He asked whether planning update emails could resume, and Richard Plowman is to follow this up. JH also asked whether someone could volunteer to keep track of the A27 Chichester By-pass situation, and GB said he would, perhaps with some help. PS also agreed to continue to help, and Richard Plowman said he would send information to GB as it became available. JH said he would send the revised Character Appraisal report to Richard Plowman.

**e) Goodwood Liaison – all aspects (Peter Lines and Brian Quilter)**

Some complaints have been received concerning overflying. JG said she had reported this to the control tower but had not received very satisfactory answers. Once an aircraft is in flight, it is the pilots responsibility to take the correct path, and the control tower have no power to direct flight paths. BQ said that all complaints are registered. He urged caution as he had a good relationship with the airfield, but said that we should still continue to lodge our complaints until new instructions are received concerning where planes can fly. The airfield is not fully operational at this time and no meetings have been held. Concerning the car race track, PL said that some track days are still being held. A meeting with the track had been cancelled.

**f) Newsletter (Mary Quiney)**

Following her submitted report, MQ asked for feedback, mainly whether members considered when the next newsletter should be produced. She also said that distribution might be a problem if the current distributors felt unable to continue. Arun District Council are still able to print the newsletter. Suggestions for items to be included in the next edition were sought, and an obituary for Richard Bramall was to be a feature, as well as thanks to Sue Spooner for her contribution to the committee. VS suggested that the newsletter be published in August, and could include information on the Character Appraisal and a new Chairmans report. Richard Plowman asked if he could be sent a copy of the next edition. On the question of distribution, Claire DeBath has a team of volunteers who have distributed for other associations and who could help if needed.

**g) Website development (Mike Steel)**

Website hits

January 393, mostly home page and current issues such as planning

February 550 as above plus minutes and agendas

March 537 ditto

April 352 mostly home page

Updates – various, Covid-19, planning etc

Website ‘Not Secure’. A couple of people have reported that the Chrome browser shows our website as ‘Not Secure’. What Google intends this to highlight is that the connection to the server is not encrypted, but as we hold no confidential data and have nothing to protect by passwords, there is no problem. However, this might affect Google’s search rankings in future. MS to investigate options.

Emails. Last emails Chichester Parking Management plan, sent 29 February. 76.7% opened

Annual General Meeting 2020, email sent 10 February. 72.6% opened.

**h) Whitehouse Farm Development liaison process (Pauline Sutton)**

Covered above.

**i) Membership (Vanessa Stern)**

432 members. VS thanked RC for recruiting the latest new member, coming from Wellington Mews.

**5. Members individually table items they wish to see SRA address subsequent to the meeting (off-line)**

VS mentioned the next AGM, venue and speaker. GB suggested a representative from the Planning Department or the South Downs National Park. St Pauls Church was considered to be a good venue for the next meeting, and could possibly be available again as planned work was now postponed. Date to be agreed, no later than the last day of February 2021. JG asked that replies to emails be contained to the sender, not to all. Richard Plowman said that as there had been no meetings, he would be continuing on his post for another year.

**6. Items received by email submission from SRA members for the committee to note only. None**

**7. Retirement of Sue Spooner from the committee. Dealt with above**

**8. Date of next meeting – 23 July 2020. Venue to be agreed**

There being no further business, the meeting closed at 9.15pm